



Success Preparatory Academy (SPA) is a Kindergarten through 3rd grade high performing “transformation” charter school that opened its doors in August 2009. Each year, we will grow by one grade, eventually serving over 500 students in grades Kindergarten through 8th grade. We are a team of results driven educators who offer a world class education to this great city’s children.

Academic Director

The Academic Director (AD) will manage the instructional component of the Kindergarten to 2nd grade portion of SPA along with the 3rd grade literacy program. They will work closely with the school leaders’ to create a high performing school on every level. In addition, they will collaborate with our classroom teachers, specialists, and Special Education instructors to develop college bound students for leadership and lifelong learning.

Key Responsibilities include:

- Daily observing and coaching of instructional staff
- Providing meaningful and structured feedback to instructional staff focused on increasing student achievement
- Research, design, and support the implementation of the academic curriculum for all subjects based on successful approaches and models
- Align the academic curriculum with the Louisiana state standards
- Create scope and sequences for each grade level for all subjects
- Manage the University of Chicago’s Strategic Teaching and Evaluation of Progress (STEP) program
- Design and implement internal assessment program including scheduling, logistics, and reporting of results
- Manage standardized and state testing including scheduling, logistics, and reporting of results
- Creating effective and high quality year round professional development for instructional staff
- Evaluate curriculum materials

Characteristics of an Ideal Candidate:

- Firm belief in the ability of *all* students to achieve at high levels
- Demonstrated ability to work well in a team with the capability to give and receive feedback
- Knowledge in Kindergarten-3rd grade curriculum
- Capability to assess instructional weaknesses and address them through professional development
- Ability to effectively transfer content knowledge and expertise to others
- Self-reflective and analytical problem solver
- Well-developed organizational skills
- Detail orientated
- Highly effective oral, interpersonal, and written communication skills
- A bachelor’s degree or higher
- Minimum of three years of full time teaching in urban areas with a proven record of student achievement
- Prior experience of at least one year in observing and coaching teachers is preferred

If you are interested in applying for the Academic Director position, please submit a cover letter and resume to careers@successpreparatory.org.

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