



*Excellent Public Schools for Every Child in New Orleans*

## **JOB DESCRIPTION - Director of School Operations**

New Orleans is undergoing one of the most compelling educational transformations in recent history. The lynchpin of this transformation is the rigorous and selective creation of charter schools - schools run by independent school leaders, driven by student achievement, and monitored by strict accountability measures.

The post-Katrina world offers an unprecedented opportunity to transform public education in New Orleans and to create a new national model for reforming failed urban schools districts. New Schools for New Orleans (NSNO) will provide public schools, with an emphasis on charter schools, the support they need to succeed in this new world. NSNO will help build a *system of schools* where a *school system* once stood, supporting the pursuit of operational excellence and academic rigor in each school in the city. If these schools are successful – and NSNO will work tirelessly to ensure that they are – New Orleans can prove to the nation that all children, regardless of race and class, can achieve academic excellence.

### **Responsibilities**

The Director of School Operations will be responsible for making charter schools in New Orleans the most efficiently run and well supported schools in the nation. This will require both becoming an expert in on-site school operations as well as being adept at influencing high level governmental officials on education policy.

1. The director will develop robust systems of support for existing school operators by providing world-class resources and highly actionable training that teaches school operational and business leaders to run efficient organizations.
2. The director will interact with the city superintendent, state superintendent, and the state department of education in order to overhaul the way charter schools interact with and are served by education bureaucracies.
3. The director will develop a rigorous training program for aspiring applicants in the six to nine months leading up to opening day that eliminates many of the weaknesses that have brought down charter schools in the past – poor internal controls, inefficient daily routines, and poor reporting habits that leave money and support from authorizers on the table.
4. The director will create an operations review protocol. This protocol will be used to conduct annual operations reviews at all schools. The reviews will allow the director to identify areas for improvement early in the life of a school. The data that is collected across all school reviews will allow the director to identify trends and develop additional trainings as needed.

### **Qualifications**

- Alignment with NSNO's core beliefs:
  1. Every child deserves an excellent education and it is the responsibility of adults to ensure that this occurs.
  2. Charter schools and parent choice are critical to the education reform landscape.
  3. The successful creation of an excellent system of schools in New Orleans has the potential to be a model for urban school reform nationwide.
- Experience and demonstrated excellence in high performing business environment(s);
- 2 years of operations experience and familiarity with school-based operations preferred;
- Strong record of excellent customer service;

- Ability to pioneer new ideas, create new thinking, and take leadership in an entrepreneurial environment;
- Ability to manage the ambiguity and multiple priorities inherent in a start-up environment;
- MBA preferred;

**Compensation**

Very competitive; commensurate with experience.

**To Apply**

New Schools for New Orleans is an equal opportunity employer. Please send an email expressing interest with your resume attached to Neerav Kingsland at [neerav@nsno.org](mailto:neerav@nsno.org)